



Linda Klein <lparrishklein@gmail.com>

ACH form to add to the website

2 messages

Ceilia Wolfe <ceiliaw@braesael.com>
To: Cobblestone Master Board <cobmbhoa29@gmail.com>
Cc: Linda Klein <lparrishklein@gmail.com>

Tue, Dec 28, 2021 at 1:35 PM

Good afternoon,

Please see the attached. If you would please add it to the website.

Dear Owners,

Cobblestone Master and Townhome Board of Directors have elected to not send out coupon books moving forward. Please see the following payment options.

Payment Information

If you would like to set up your payment on auto draft each month please fill out the ACH form and email it to cobblestone@braesael.com.

Please note: If you have a Master and Townhome account, you would need to send a (1) form for each account.

Website Information

Please visit your community website, braesael.com. Registering there is a very simple process and will only take a few minutes. Only verified homeowners will be allowed access. The steps have been outlined below:

Registering for a login:

- Click on the “Register” link. This is located on the top right side of the screen.
- Input the information as outlined. Your account number CSM/CSTxxxx.
- Click “Submit”.

Other Payment Options:

Online Payments:

Cobblestone Master Owner Association, Inc. or The Townhomes at Cobblestone Owners Association, Inc. website allows you to easily pay online. Online payments allow for faster posting to your account and assist with the avoidance of late fees. The steps have been outlined below:

Click on the “Pay HOA Dues” option on the right-hand side of the window.

Click on the “Click here to pay HOA dues online”.

This will open up to a new window with three options:

1. Online E-check: a self-initiated debit from a checking account. ****There is a \$1.99 fee charged by the payment processing vendor for E-checks.****
2. Online Credit Card: Visa, MasterCard, Discover or American Express. ****There is a convenience fee charged by the payment processing vendor for using a credit card. The amount a credit card is charged displays when you select that method of payment.****
3. Online Recurring Payments: On the Pay Assessment page, you may choose to set up recurring payments using an E-check or credit card by clicking on the New Recurring Payment link. ****There is a \$1.99 fee charged by the payment processing vendor for E-checks.**** Select Option and follow steps. You will be prompted to login again.

Payment options with no fee:

You may mail a check or money order made payable to:

Cobblestone Master Owner Association, Inc. or The Townhomes at Cobblestone Owners Association, Inc.

PO Box 99051

Raleigh, NC 27624

Please note your account number on the memo line. We recommend sending 2 checks if you have a Master and Townhome account.

Thank you!

Ceilia Wolfe, CMCA, AMS
Community Association Manager
Braesael Management Company
Ph: 704-847-3507 x 301
Fax: 844-478-7651
www.braesael.com

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 **ACH Form - All Communities.pdf**
109K

Ceilia Wolfe <ceiliaw@braesael.com>

Thu, Dec 30, 2021 at 11:33 AM

To: Cobblestone Master Board <cobmbhoa29@gmail.com>, Linda Klein <lparrishklein@gmail.com>

Good morning,

I sent the incorrect ACH form. I am sorry we just switched it. Please see the attached.

Board, would you like me to send this in a eblast to the community?

Braesael will be closed Friday, December 31st



Thank you!

Ceilia Wolfe, CMCA, AMS
Community Association Manager
Braesael Management Company
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Fax: 844-478-7651
www.braesael.com

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 **ACH Debit Transfer Authorization Form (4).pdf**
68K